

Agenda

Board of Directors Special Meeting

Date: April 1, 2018
Time: 4:00 p.m.
Teleconference Dial In Number: 712-775-7270
Access Code: 910401

Palm Lane Elementary Charter School

The mission of Palm Lane Elementary Charter School is to provide a high-quality STEAM-based education in a digital learning environment to empower students to meet and surpass grade level standards. Our students will be provided a well-rounded education with a focus on science, technology, engineering, arts, and math to accelerate learning in their areas of strength and interest. Students will successfully meet the common core standards through instruction that is tailored to meet their unique needs by engaging in inquiry based instruction.

Palm Lane Elementary Charter School is committed to providing our students with the tools to meet the learning styles of our students. Using STEAM as a theme, we will incorporate inquiry based instruction along with state of the art technological advances so our students will leave as productive citizens and proficient learners ready to address 21st century challenges.

Investigation through STEAM or iSTEAM

Students at Palm Lane Elementary Charter School will experience a Science, Technology, Engineering, Arts, and Math (STEAM) focused educational program that utilizes an inquiry-based instructional model.

Character Education through Reflection

Palm Lane Elementary Charter School sets daily time aside to build a positive school climate through the lessons taught through the *Medal of Honor Character Program* provided by the Congressional Medal of Honor Foundation (themedalofhonor.com/character-development).

Growth through Academic Support

Palm Lane Elementary Charter School's daily schedule allows for students to be flexibly grouped and be provided targeted instruction.

Agenda

1. Call to Order:
2. Roll Call:
 - Vanessa Besack
 - Albert Lee
 - Kimberly Saguilan
3. Non-Agenda Public Comment (Comments limited to 5 minutes total)
 1. Comments/ Reports: Vanessa Besack, Facility Use Agreement with the District; PCSGP Grant
4. Public Comment On Agenda Items
 - Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in

accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda

5. Items For Discussion And/ Or Action

i. Organizational Resolutions

i. Los Angeles County Office of Education SELPA

It is recommended that the Board officially accept the Special Education Local Plan Area Local Education Agency Assurances set by LACOE SELPA & the Agreement for Participation for the LACOE SELPA.

Motion: Second:

| Vote | Yes | No | Abstain |
|-------------------|------------|-----------|----------------|
| Vanessa Besack | | | |
| Albert Lee | | | |
| Kimberly Saguilan | | | |

Item Passes: Vote: Item Does Not Passes: Vote: _____

ii. Contract with Daniela Anino

It is recommended that the Board approve contract with Daniela Anino as new school principal for Palm Lane Elementary Charter School.

Motion: Second:

| Vote | Yes | No | Abstain |
|-------------------|------------|-----------|----------------|
| Vanessa Besack | | | |
| Albert Lee | | | |
| Kimberly Saguilan | | | |

Item Passes: Vote: Item Does Not Passes: Vote: _____

iii. Teacher Contracts

It is recommended that the Board approve the contract template for 2018-2019 school teachers.

Motion: Second:

| Vote | Yes | No | Abstain |
|-------------------|------------|-----------|----------------|
| Vanessa Besack | | | |
| Albert Lee | | | |
| Kimberly Saguilan | | | |

Item Passes: Vote: Item Does Not Passes : Vote: _____

iv. Application for Charter School Revolving Loan Fund

It is recommended that the Board officially approve submission of the Charter School Revolving Loan application in order to fund the early stages of New Century Charter Public School’s operations and grant permission to the Board President to sign the documents.

Motion: Second:

| Vote | Yes | No | Abstain |
|-------------------|------------|-----------|----------------|
| Vanessa Besack | | | |
| Albert Lee | | | |
| Kimberly Saguilan | | | |

Item Passes: Vote: Vote: Item Does Not Passes: Vote: _____

v. Charter Asset Management Fund, LP

It is recommended that the Board officially accept the terms set by Charter Asset Management Fund, LP in the documents listed below in order to fund up to \$250,000 for the early stages of Palm Lane Elementary Charter School operations and grant permission to the Board President to sign the documents.

- Factoring Agreement
- Deposit Account
- Control Agreement
- Security Agreement

Motion: _____ Second: _____

| Vote | Yes | No | Abstain |
|-------------------|------------|-----------|----------------|
| Vanessa Besack | | | |
| Albert Lee | | | |
| Kimberly Saguilan | | | |

Item Passes: Vote: Vote: Item Does Not Passes: Vote: _____

vi. Election of Officers (the Board is to appoint the following individuals as members of the Board of Directors)

It is recommended that the Board elects a April Szabo to the Board of Directors.

Motion: Second:

| Vote | Yes | No | Abstain |
|----------------|------------|-----------|----------------|
| Vanessa Besack | | | |
| Albert Lee | | | |

| | | | |
|-------------------|--|--|--|
| Kimberly Saguilan | | | |
|-------------------|--|--|--|

Item Passes: Vote: Vote:

Item Does Not Passes: Vote: _____



Palm Lane Elementary Charter School
A New Century Charter School

It is recommended that the Board elects Teresa Hernandez to the Board of Directors.

Motion: _____ Second: _____

| Vote | Yes | No | Abstain |
|-------------------|------------|-----------|----------------|
| Vanessa Besack | | | |
| Albert Lee | | | |
| Kimberly Saguilan | | | |

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____

It is recommended that the Board accept the resignations of Joy Turner, Denise Hernandez and Kimberly Saguilan from the Board of Directors.

Motion: _____ Second: _____

| Vote | Yes | No | Abstain |
|-------------------|------------|-----------|----------------|
| Vanessa Besack | | | |
| Albert Lee | | | |
| Kimberly Saguilan | | | |

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____

ADJOURNMENT

Motion: _____ Second: _____

| Vote | Yes | No | Abstain |
|-------------------|------------|-----------|----------------|
| Vanessa Besack | | | |
| Albert Lee | | | |
| Kimberly Saguilan | | | |

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____



Palm Lane Elementary Charter School
A New Century Charter School

THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting. However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR
ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Vanessa Besack at (657)201-7695.

FOR MORE INFORMATION

For more information concerning this agenda, please contact Vanessa Besack.
Telephone, (657)201-7695