



Agenda

Board of Directors Meeting

Date: October 20, 2017
Time: 4:00 PM
Location: 2340 Throne Ave, La Habra, CA 90631

Palm Lane Elementary Charter School

The mission of Palm Lane Elementary Charter School is to provide a high-quality STEAM-based education in a digital learning environment to empower students to meet and surpass grade level standards. Our students will be provided a well-rounded education with a focus on science, technology, engineering, arts, and math to accelerate learning in their areas of strength and interest. Students will successfully meet the common core standards through instruction that is tailored to meet their unique needs by engaging in inquiry based instruction.

Palm Lane Elementary Charter School is committed to providing our students with the tools to meet the learning styles of our students. Using STEAM as a theme, we will incorporate inquiry based instruction along with state of the art technological advances so our students will leave as productive citizens and proficient learners ready to address 21st century challenges.

Investigation through STEAM or iSTEAM

Students at Palm Lane Elementary Charter School will experience a Science, Technology, Engineering, Arts, and Math (STEAM) focused educational program that utilizes an inquiry-based instructional model.

Character Education through Reflection

Palm Lane Elementary Charter School sets daily time aside to build a positive school climate through the lessons taught through the *Medal of Honor Character Program* provided by the Congressional Medal of Honor Foundation (themedalofhonor.com/character-development).

Growth through Academic Support

Palm Lane Elementary Charter School's daily schedule allows for students to be flexibly grouped and be provided targeted instruction.

Agenda

1. Call to Order at _____pm
2. Pledge of Allegiance
3. Roll Call

Members Present

- Vanessa Besack
- Joy Turner
- Albert Lee
- Denise Hernandez
- Kimberly Saguilan

Members Not Present

-



4. Non-Agenda Public Comment (Comments limited to 5 minutes total)

1. Comments/ Reports: Vanessa Besack, Summary of Palm Lane Charter School & Parent Trigger

5. Public Comment On Agenda Items

Comments should be limited to 3 minutes. Unless an item has been placed on the published agenda in accordance with the Brown Act, there shall be no action taken, nor should there be comments on, responses to, or discussion of a topic not on the agenda. The Board members may: (1) acknowledge receipt of information/report; (2) refer to staff with no direction as to action or priority; or (3) refer the matter to the next agenda

6. Items For Discussion And/ Or Action

- i. Organizational Resolutions

i. Ratification of Actions of Incorporator

It is recommended that the Board officially ratify actions of incorporator in bringing the corporation into existence.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____

ii. Certification of Articles of Incorporation filed on August 18, 2017

It is recommended that the Board officially adopt the Articles of Incorporation filed on August 18, 2017.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____



iii. Adoption of Bylaws

It is recommended that the Board officially adopt Board Bylaws.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes : Vote: _____

iv. Establishment of Number of Directors

It is recommended that the Board officially establishes the number members for the Board of Directors. It is recommended that we add one more member –Seeking to have a total of 5 Directors.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____

v. Election of Officers (the Board is to appoint the following officers: President, Secretary, Treasurer)

It is recommended that the Board elects a **President** of the Board of Directors.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____



It is recommended that the Board elects a **Secretary** of the Board of Directors.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____

It is recommended that the Board elects a **Treasurer** of the Board of Directors.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____

vi. Appoint Agent for Service of Process

It is recommended that the Board appoints YM&C's Legal Team to act as the Agent for Service of Process during the charter petition process.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____



vii. Authorize Opening Of Bank Account

It is recommended that the Board authorize New Century Charter Public Schools to open a bank account.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____

viii. Establish Accounting Year

It is recommended that the Board establish an accounting year starting on July 1st.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____

ix. Ratify Payment of Expenses

It is recommended that the Board ratify payments of expenses on a monthly basis. This agenda Item is For Information Only as New Century Charter Public Schools is in its early stages and does not have expenses to discuss.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____



x. Authorize Application for Tax Exemption

It is recommended that the Board authorize Application to be submitted for Tax Exemption.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____

xi. Authorize Application for Employer Identification Number

It is recommended that the Board Authorize application for Employer Identification Number.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____

xii. Direct Statement of Information to be Filed with Secretary of State

It is recommended that the Board Authorize filing the Statement of Information reflecting this meeting's Board of Directors' Officers and the following roles: President, Secretary and Treasurer.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____



b. Consider Adoption of Regular Meeting Schedule

It is recommended that the Board Schedules the Frequency of Meetings and Time for the 2017-2018 school year.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____

c. Tentative Adoption of the Conflict of Interest Code

It is recommended that the Board Adopts the Conflict of Interest Code.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____

d. Submission of charter petition for Palm Lane Elementary Charter School—conversion school and all required documents to Anaheim Elementary School District

It is recommended that the Board Authorize the submission of the charter petition for Palm Lane Elementary Charter School—conversion school and all required documents to Anaheim Elementary School District.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____



e. Recommendation to select Vanessa Besack & Jose Salas as Lead Petitioners and the authority to work with Anaheim Elementary School District on behalf of the School Board of Directors

It is recommended that the Board selects Vanessa Besack & Jose Salas as Lead Petitioners and give them the authority to work with the Anaheim Elementary School District on behalf of the Schools Board of Directors.

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____

f. Brown Act Training

1. ADJOURNMENT

Motion: _____ Second: _____

Vote	Yes	No	Abstain
Vanessa Besack			
Joy Turner			
Albert Lee			
Denise Hernandez			
Kimberly Saguilan			

Item Passes: Vote: _____ Item Does Not Passes: Vote: _____



THE ORDER OF BUSINESS MAY BE CHANGED WITHOUT NOTICE

Notice is hereby given that the order of consideration of matters on this agenda may be changed without prior notice.

REASONABLE LIMITATIONS MAY BE PLACED ON PUBLIC TESTIMONY

The Board's presiding officer reserves the right to impose reasonable time limits on public testimony to ensure the agenda is completed.

SPECIAL PRESENTATIONS MAY BE MADE

Notice is hereby given that, consistent with the requirements of the Bagley-Keene Open Meeting Act, special presentations not mentioned in the agenda may be made at this meeting.

However, any such presentation will be for information only.

**REASONABLE ACCOMMODATION WILL BE PROVIDED FOR
ANY INDIVIDUAL WITH A DISABILITY**

Pursuant to the Rehabilitation Act of 1973 and the Americans with Disabilities Act of 1990, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting of the Board of Directors may request assistance by contacting Vanessa Besack at (657)201-7695.

FOR MORE INFORMATION

For more information concerning this agenda, please contact Vanessa Besack.
Telephone, (657)201-7695